

Voluntown Public Schools
Voluntown, Connecticut
January 21, 2014

To: Members of the Building Committee for the VES Roof Project

Art Ivanick
Paul Ricard

Barbara Gileau
Jo-Anne Weir

Ron Millovitsch

From: Adam S. Burrows – Superintendent of Schools

Re: **Building Committee Meeting on January 22 has been Rescheduled to Friday, January 24, 2014 at 10:30AM in the Board of Education meeting room**

===== Agenda =====

1. Call to order/roll call
2. Election of a Chairperson and the election of a Secretary
3. Consent Agenda: (a) Budget, (b) Correspondence
4. Citizens Comments
5. Administrative Reports: purpose of the building committee, agendas, and minutes
6. Mike Boudreau of TREMCO – (a) Roofing Analysis Report: A review of a thermal analysis of the 14 areas of the VES Roof; (b) Update of emergency roof repairs completed on January 17, 2014 and (c) Annual Roof Maintenance Agreement
7. Ken Biega of O and G Industries – (a) Sample RFQ or Request of Qualifications for a Re-Roofing Design and (b) Sample RFP or Request for Proposals Roof Project including Concept/Estimation, Design and Construction Administrative Services
8. Review of timelines and the requirements for submitting Form ED049 to the State Department of Education School Facilities Unit: Fast Track versus the Long Term Process
9. Other
10. Schedule of future meeting dates of the Building Committee
11. Suggestions for the next meeting

Public Comment Disclaimer

The Building Committee welcomes public participation and asks that speakers please limit their comments to five minutes. Speakers may offer objective comments that concern them. To protect impartiality the Building Committee will not respond to comments made during public comment, except to clarify issues. When appropriate, district administration will follow-up at a later point in time.